

Motor Vehicle Questionnaire

Statutory details:

Company name:	
Company PAYE reference:	
Company accounts office reference:	
Employee name:	
Company Director:	Yes/No
Employee NI number:	
Employee DOB:	

Motor vehicles made available:

Number plate of vehicle:	
Copy of vehicle registration document:	Yes/No
Make:	Model:
CO2 emissions:	Engine capacity:
List price when car first registered including VAT (<i>please note this is not the price paid for the car if purchased second-hand</i>): £	
Date vehicle first registered:	
Any capital contribution made by employee to cost of vehicle: £	
Date vehicle purchased (<i>if after 6 April 2008</i>):	
Dates vehicle available during the year: Available from: Available to:	
Please confirm any amounts reimbursed by the employee for use of the car: £	
Fuel type:	Petrol/Diesel/Other

Fuel provided for private use:

Did you provide the employee with fuel for private mileage?	Yes/No
Does the employee repay the company for private motoring?	Yes/No
If yes, please provide details of how the mileage system is controlled and how the employee repays the amounts:	

If the employee uses more than one vehicle please complete a separate sheet for each vehicle.